

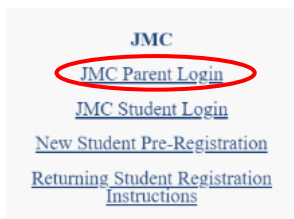
# Climax Shelly Public School

## SY 2025-2026 Online Registration Instruction

### Step 1

Begin at the school website

<https://www.isd592.org> and click on the **JMC PARENT LOGIN**



### Step 2

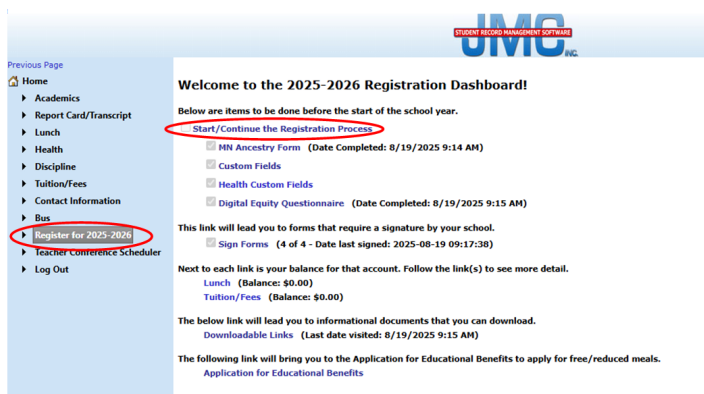
On the JMC Parent Login page enter your username and password. **SELECT** School Year: **2025-2026** from the drop-down box. If you have problems logging in or have forgot your username and/or password, contact the school office.



Select 2025-2026

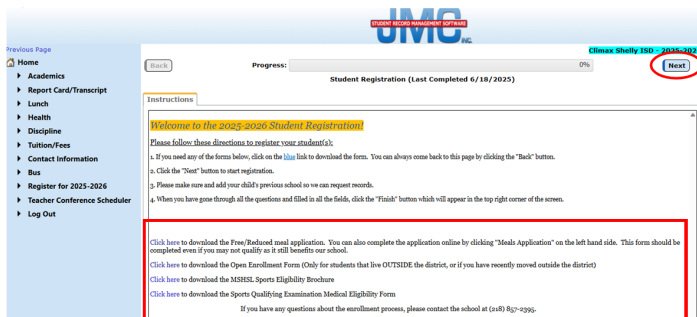
### Step 3

**SELECT** “Register for 2025-2026” on the left-hand side, then select “Start/Continue the Registration Process”.



### Step 4: Welcome

The first page provides instructions and forms. Click the **NEXT** button in the top right corner to continue with the registration.



### Step 5: Parent Contact

Please be sure that all information is up to date. It also allows you to manage what phone numbers and emails are contacted by our JMC messenger system. If you would like to enter information for grandparents or other contacts this is the place to do that. Click **NEXT** to continue.

Back Progress: 10% Student Registration (Last Completed 6/18/2025) Next

Contact Information

Title: First: John Last: Doe

Address: PO BOX 555

Address2:

City: Climax State: MN Zip: 55523

Email 1: johndoe@isd592.org Email 2: Email 3:

Email 4: Email 5: Email 6:

Email 7: Email 8:

Phone 1: 555-555-5555 Type: Cell 1 Description: Dad

Phone 2: 555-555-5555 Type: Cell 2 Description: Mom

Phone 3: Type: Unknown Description:

Phone 4: Type: Unknown Description:

\*Important Messaging Information

Messaging service Phone #1

☒ SMS(Text Message)

☒ Emergency/Weather Related

☒ Student/Lunch Related

☒ General School Information

Messaging service Phone #2

☐ SMS(Text Message)

☐ Emergency/Weather Related

☐ Student/Lunch Related

☐ General School Information

Messaging service Phone #3

☐ SMS(Text Message)

☐ Emergency/Weather Related

☐ Student/Lunch Related

☐ General School Information

Messaging service Phone #4

☐ SMS(Text Message)

☐ Emergency/Weather Related

☐ Student/Lunch Related

☐ General School Information

## Step 6: Student Demographic

This is information that we already have in JMC. The intent is for you to review and confirm that the information is correct. If a field is greyed out, you are not allowed to make changes. If there are any changes that need to be made please contact the office. After reviewing the information, click **NEXT**.

## Step 7: Questions & Permissions

If you have multiple children in the district you **MUST** answer **ALL** these questions for each child as they contain health information. Be sure to scroll on the right side of the window as there are numerous questions to answer. Click **NEXT** to continue.

## Step 8: Ethnic and Racial Demographic

If you have multiple children in the district you **MUST** answer **ALL** these questions for each child. Click **NEXT** to continue.

## Step 9: Downloadable Content

Click “Yes” to download relevant documents for your student.

## Step 10: Comments

Comments are not required but a chance for parents to share any special conditions or circumstances with the office. If you have no comments to add, click **NEXT** to advance to another child or click the **FINISH** if it is your last child to register.