

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KATE NESVIG, Bookkeeper
218-857-2385
Fax: 218-857-3544

ART MEYER, K-12 Principal
ASHLEY BRAATEN, Secretary
218-857-2395

MINUTES OF THE BOARD OF EDUCATION
Climax-Shelly ISD #592 - Climax, MN 56523

The Board of Education of Independent School District #592, Climax, Minnesota held their regular rescheduled meeting on Monday, August 19, 2019 at 7:00 am at the Climax-Shelly School.

Brad Erickson called the meeting to order. Roll call was taken with the following members present: Brad Erickson, Toscha Larson, Vance Thoreson, Jayne Nesvig, and Molly Paulsrud. Beth Rarick arrived at 7:26 am and Bryan Stortroen was absent. Superintendent Michael Underwood and K-12 Principal Art Meyer were present. Teachers Karen Thoreson and Brendan Mitzel and staff Tammy Baatz, Ronnie Baatz, Kate Nesvig, and Joe Hyde were also in attendance.

Vance moved, Toscha seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. Motion passed by unanimous vote.

Vance moved, Molly seconded the following motion: BE IT RESOLVED that the minutes of the July 15, 2019 regular meeting were approved as presented. Motion passed by unanimous vote.

Vance moved, Jayne seconded the following motion: BE IT RESOLVED that the minutes of the June 27, 2019 special meeting were approved as presented. Motion passed by unanimous vote.

COMMUNICATIONS - None.

DISCUSSION ITEMS - Superintendent Underwood requested that this be added for future agendas.

SUPERINTENDENT'S REPORT - Superintendent Underwood presented on the following.

- First days
- Construction project update
- Bleacher replacement
- Opening day enrollment projections
- Personnel-New Math and Ag teachers
- High School and Elementary Student Handbooks - approved in July or as needed

K-12 PRINCIPAL'S REPORT - See report presented at the meeting.

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ATHLETIC DIRECTOR REPORT - Kelsey Wagner presented the following.

- 28, 9-12 football athletes, 4 from Climax-Shelly, JH football starts August 26
- 22, 9-12 volleyball athletes, JH volleyball started August 19
- The following coaching positions are still open and posted: JV Boys Basketball and JV Girls Basketball
- Chain of Command was discussed

OLD BUSINESS

Toscha moved, Vance seconded the following motion: BE IT RESOLVED to approve Long-Term Facility Maintenance Revenue and Expenditure plan for 2019-2029 as presented. Motion passed by unanimous vote.

Toscha moved, Jayne seconded the following motion: BE IT RESOLVED that a payment totaling \$7175.68 for checks #50941-#50945 for end of month bills and \$379,607.04 for checks #50946-#50976 for monthly board bills be approved as presented. There were no voided checks or wire transfers. The board report is for checks listing for Fund 1 (General Fund), Fund 2 (Hot Lunch), Fund 4 (Community Education), Fund 21 (Student Activity), and Fund 6 (Construction). Motion passed by unanimous vote.

Vance moved, Molly seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. Motion passed by unanimous vote.

TREASURER'S REPORT BY BETH RARICK

Financial Information	July 2018	July 2019
MN Liquid Asset Fund	\$2,748,591.92	\$3,329,298.44
Checkbook Balance	\$2,437,233.89	\$ 47,782.32
Subtotal	\$5,185,825.81	\$3,377,080.76
GIC Fund	\$ 0	\$0
TOTAL	\$5,185,825.81	\$3,377,080.76
Construction	\$ 0	\$ 261,314.89
GRAND TOTAL	\$5,185,825.81	\$3,638,395.65

NEW BUSINESS

Toscha moved, seconded by Beth the following motion: BE IT RESOLVED to approve the Contract with Kinetic Leasing for 3 year Lease to Purchase 2021 Bluebird 77 passenger school bus. Motion passed by unanimous vote.

Toscha moved, seconded by Molly the following motion: BE IT RESOLVED to approve the modified Contract with Northwest Mental Health Center for \$25,000 for mental health counseling services for the 2019-2020 school year. Motion passed by unanimous vote.

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Toscha moved, seconded by Vance the following motion: BE IT RESOLVED to approve the Bread/ Bread Products agreement with Cooperative Purchasing Connection for 2019-2021 school years. Motion passed by unanimous vote.

Vance moved, seconded by Beth the following motion: BE IT RESOLVED to approve the Milk/Dairy Products agreement with Hillsboro Dairy for 2019-2019 school year. Motion passed by unanimous vote.

Molly moved, seconded by Jayne the following motion: BE IT RESOLVED: That Superintendent Michael Underwood, Bookkeeper Kathy Nesvig and Treasurer Beth Rarick be authorized to invest available cash on hand from operating funds and the capital expenditure and debt redemption funds as excess cash flow limitations allow. BE IT FURTHER RESOLVED: That the investments be limited to passbook savings and time investments. BE IT FURTHER RESOLVED: That Superintendent Michael Underwood, Bookkeeper Kathy Nesvig, and Treasurer Beth Rarick are also authorized to make wire transfers of school district funds for the 2019-2020 school year. Motion passed by unanimous vote.

Vance moved, seconded by Toscha the following motion: BE IT RESOLVED: That Bremer Bank of Crookston, First Community Credit Union, First National Bank of Minneapolis, Wells Fargo Bank, and Minnesota Liquid Asset Fund is named as official depositories for 2019-2020 school year. Motion passed by unanimous vote.

Toscha moved, seconded by Vance the following motion: BE IT RESOLVED to set the budget and review as an agenda item as part of the regular monthly board meeting of December 16, 2019 at 6:00 pm where the public is invited to attend and the board will accept input and comments regarding the budget and levy certification for the 2019-2020 year. Also, to set the Payable 2020 Certified Levy at the "maximum". Motion passed by unanimous vote.

Vance moved, seconded by Toscha the following resolution.
WHEREAS, Minnesota Statutes 1238.02, Sub. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

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WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Climax-Shelly, ISD #592, gratefully accepts the following donations as identified below:

Donor: Dr. David and Lola Monson

Item: \$45,000

Designated Purpose (if any): Technology purchases and upgrades; Climax-Shelly School

The vote on adoption of the Resolution was as follows:

Those in favor: Toscha, Brad, Jayne, Molly, Beth, Vance

Those against: None

Those absent: Bryan

Whereupon, said Resolution was declared duly adopted.

Toscha moved, seconded by Beth the following motion: BE IT RESOLVED: Superintendent Michael Underwood be appointed as the Climax-Shelly Identified Person of Authority for the purpose of data submissions at MDE. The Minnesota Department of Education (MDE) requires that schools annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user access to MDE secure systems for their local educational agency (LEA). The Board recommends to authorize Michael Underwood to act as the Identified Official with Authority (IOwA) and Kate Nesvig to act as the IOwA to add and remove names only for Climax-Shelly Public Schools 0592-01. Motion passed by unanimous vote.

Molly moved, seconded by Jayne the following motion: BE IT RESOLVED to adjourn the meeting at 8:11 am. Motion passed by unanimous vote.

The September regularly scheduled Board meeting is scheduled for Monday, September 16th at 8:00 pm.

Key Dates Coming Up

August 21: New teacher orientation

August 22-23: Back to school registration

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August 26: Fall workshop, Teachers First Day
August 27: First Volleyball game vs Fosston @ Fisher (JH) 4:30, (Varsity) 5:00pm
August 28: Dedication/Open House: 4:00pm to 6:00pm
August 30: First Football Game vs Cass Lake Bena @ Cass Lake (Varsity) 7:00pm
September 3: First Day of School 8:00am

Respectfully submitted,
Toscha Larson, Clerk