

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, BUSINESS MANAGER
218-857-2385
Fax: 218-857-3544

DAVE RUFVOLD, K-12 Principal
ASHLEY BRAATEN , Secretary
218-857-2395

MINUTES OF THE BOARD OF EDUCATION
Climax-Shelly ISD #592 - Climax, MN 56523

The Board of Education of Independent School District #592, Climax, Minnesota held their Executive Reorganizational meeting and regular monthly meeting on Wednesday, February 24, 2021 at 6:00 pm at the Climax-Shelly School.

The meeting was called to order by Board Chair Brad Erickson. The Pledge of Allegiance was recited.

Roll call was taken with the following members present: Brad Erickson, Vance Thoreson, Jayne Nesvig, Beth Rarick, Molly Paulsrud, and Scott Swanson were present. Jayne Nesvig was not present. Superintendent Michael Underwood and K-12 Principal Dave Rufsvold were present, as was Business Office Manager Karen Johnson. Teachers Shana Williams, Deb Dale, and Chad Christianson were present.

Vance moved, Beth seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. Motion passed by unanimous vote.

Scott moved, Molly seconded the following motion: BE IT RESOLVED that the minutes of the January 20, 2021 regular meeting. Motion passed by unanimous vote.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- **Committee Reports**
 - **Building Committee** - The lowest bid for repairing the roof was \$297,520 plus \$2.05/ft (expected to not cost more than 1%. The board approved the estimated cost of \$270,000 in November. It was determined that the chimney is not associated with the rook leaks so it will not be taken down at this time due to the extra expense to do so. The project will be paid with \$130,000 budgeted from LTFM and some funds from the Covid CARES money may be able to be used.
 - **Transportation Committee** - Bus replacement has been on a 2 year cycle. There are 2 extra backup buses on hand. One is sold when a new bus is purchased. A 3 year lease for a new gas bus is \$95,665 at 1.4% interest. Covid CARES money of about \$33,000 may be used toward the bus lease. The recommendation from the committee is to purchase a new bus. There was previous discussion of replacing the old school van with a new SUV. The recommendation from the committee was to hold on that purchase at this time.
- **Covid update** - County positive case numbers continue to drop although a few surrounding schools in our area have had small outbreaks. All staff that chose to do so have been vaccinated

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, BUSINESS MANAGER
218-857-2385
Fax: 218-857-3544

DAVE RUFVOLD, K-12 Principal
ASHLEY BRAATEN , Secretary
218-857-2395

- Strategic Plan - The items listed below were topics Mr. Underwood brought forward to consider for Strategic Planning. Toscha has requested the board develop a Strategic Plan for the district to help guide the board in making decisions and so that the board and administration agree on the focus and goals for the district. MSBA suggests that all school boards help in the development of a Strategic Plan for their district that includes input from community members, teachers, students, as well as the administration and the board. Toscha indicated that MSBA offers services to create a Strategic Plan and that in addition their recommended more thorough Superintendent Annual Review process falls inline after the Strategic Plan is developed. Chairman Brad asked Toscha to contact MSBA to inquire about these services and the cost associated with them.
 - Bus replacement schedule
 - SUV purchase
 - Academic goals-2 sections secondary
 - Priorities: curriculum and academic options
 - Long term facilities upgrades
 - Sports co-ops goals
 - Support staff/competitive wages
 - Enrollment-how do we grow
- Unpaid meal charges - The board directed the Superintendent to create a policy that would go into effect for the 2021-2022 school year and would include that staff would need to prepay for meals. There was also discussion about monthly statements that may be able to be created from the Synergy system.
- Possible summer programs - There will likely be targeted programs available this summer for students that are interested to help make up for the deficit in learning caused by the pandemic this year. There may be some after-school programs started yet this Spring.

SUPERINTENDENT'S REPORT - Superintendent Underwood presented the following.

- Office furniture proposal update - bid was received from Scholastic Equipment Wisconsin Bench for \$9,290.66. The board requested another bid be obtained from another vendor to compare pricing.

K-12 PRINCIPAL'S REPORT - A report was submitted and presented by Mr. Rufsvold.

COVID PROGRAM COORDINATOR REPORT - A report was submitted by Mason Grimes.

ATHLETIC DIRECTOR REPORT - A report was submitted by Kelsey Wagner.

Vance moved, Scott seconded the following motion: **BE IT RESOLVED** that a payment totaling \$23,238.22 for checks #40602-#40614 for end of month bills and \$34,934.02 for checks #40615-#40640 for monthly board

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, BUSINESS MANAGER
218-857-2385
Fax: 218-857-3544

DAVE RUFVOLD, K-12 Principal
ASHLEY BRAATEN , Secretary
218-857-2395

bills be approved as presented. There were no student fund checks. Wire payments totaled \$87,119.04 for the month. There were no voided checks. The board report is for checks listed for Fund 1 (General Fund) and Fund 2 (Hot Lunch).

Toscha moved, Molly seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. Motion passed by unanimous vote.

TREASURER'S REPORT BY BETH RARICK

Financial Information	January 2020	January 2021
MN Liquid Asset Fund	\$2,774,075.79	\$2,727,665.72
Checkbook Balance	\$101,375.35	\$49,717.39
Subtotal	\$2,875,451.14	\$2,777,383.11
GRAND TOTAL	\$2,875,451.14	\$2,777,383.11

OLD BUSINESS - None.

NEW BUSINESS

Molly moved, seconded by Vance the following motion: BE IT RESOLVED to accept the resignation of Shanda Anderson as a paraprofessional, effective February 12, 2021. Motion passed by unanimous vote.

Scott moved, seconded by Toscha the following motion: BE IT RESOLVED to hire Alison Stene as an elementary paraprofessional for the remainder of the 2020- 2021 school year, effective April 6, 2021. Motion passed by unanimous vote.

Toscha moved, seconded by Beth the following motion: BE IT RESOLVED to accept the bid presented by Skinner Roofing, Grand Forks, ND to replace the roof on the Climax-Shelly School at a cost of \$297,520. Motion passed by unanimous vote.

Vance moved, seconded by Scott the following motion: BE IT RESOLVED to purchase a 2022 school bus from North Central Bus and Equipment for the price of \$95,665.61 and to be purchased through the Sargent Central Bank on a three-year lease agreement for a total cost of \$96,998.67. Motion passed by unanimous vote.

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, BUSINESS MANAGER
218-857-2385
Fax: 218-857-3544

DAVE RUFVOLD, K-12 Principal
ASHLEY BRAATEN , Secretary
218-857-2395

Toscha moved, seconded by Beth the following motion: BE IT RESOLVED to provide the 2020-2021 senior class with the privilege of being able to leave school at the end of their academic day, contingent upon the student is passing all classes and has no outstanding assignments, and a signed waiver from their parent. Motion passed by unanimous vote.

Moved by Molly, seconded by Toscha.

WHEREAS, Minnesota Statutes 1238.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Climax-Shelly, ISD #592, gratefully accepts the following donations as identified below:

Donor: Polk Co. Soybean Growers

Item: \$250

Designated Purpose: FFA

The vote on adoption of the Resolution was as follows:

Those in favor: Toscha, Vance, Molly, Brad, Scott and Beth. Those against: None. Those absent: Jayne.

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, BUSINESS MANAGER
218-857-2385
Fax: 218-857-3544

DAVE RUFVOLD, K-12 Principal
ASHLEY BRAATEN , Secretary
218-857-2395

Whereupon, said Resolution was declared duly adopted.

Molly moved, seconded by Beth the following motion: BE IT RESOLVED to adjourn the meeting at 8:08 pm.
Motion passed by unanimous vote.

The next regularly scheduled Board meeting was scheduled for Monday, March 15, 2021 at 6:00 pm.

Respectfully submitted,
Toscha Larson, Clerk