

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KATE NESVIG, Bookkeeper
218-857-2385
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ART MEYER, K-12 Principal
ASHLEY BRAATEN , Secretary
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MINUTES OF THE BOARD OF EDUCATION
Climax-Shelly ISD #592 - Climax, MN 56523

The Board of Education of Independent School District #592, Climax, Minnesota held their regular scheduled meeting on Monday, December 16, 2019 at 7:00 am at the Climax-Shelly School.

Brad Erickson called the meeting to order. Roll call was taken with the following members present: Brad Erickson, Toscha Larson, Vance Thoreson, Jayne Nesvig, Beth Rarick, and Molly Paulsrud were present. Bryan Stortroen was absent. Superintendent Michael Underwood was present. K-12 Principal Art Meyer was absent. Teachers Karen Thoreson, Aubrey Knott, and Becky Hanson and Teacher and Athletic Director Kelsey Wagner were also present. Brian Opsdahl from Brady Martz for the recent 2018-2019 audit was present.

Vance moved, Beth seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. Motion passed by unanimous vote.

Brian Opsdahl from Brady Martz shared information and answered questions about the 2018-2019 audit report.

Vance moved, Molly seconded the following motion: BE IT RESOLVED that the minutes on the November 18, 2019 regular meeting were approved as presented. Motion passed by unanimous vote.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- Business Manager Recommendation - salary and options for the position were discussed
- Final Levy Certification - Mr. Underwood was able to decrease the proposed levy tax increase from approximately 44% to 19%.
 - Truth in Taxation Meeting - will be held Dec. 16 at 6 pm.
- Recognition Plaques for Previous School Board Members - needed for Julie Cakebread and Jon Carlson

SUPERINTENDENT'S REPORT - Superintendent Underwood presented on the following.

- Facility Issues - elementary door and tile issues
- January Board Meeting - needs to be rescheduled as there is no school on the regularly scheduled meeting day
- Donation from Thrivent Action Team - a tote of outerwear was donated to the school

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K-12 PRINCIPAL'S REPORT - Teachers presented on the e-learning day proposal for elementary and secondary to be used on potential snow days. Mr. Meyer was not present but shared an electronic report with the board.

ATHLETIC DIRECTOR REPORT - Kelsey Wagner shared that charter buses for longer sports trips was discussed at the Sports Committee meeting recently held. Both schools are struggling to find bus drivers for long/late night trips. More charter buses may be needed in the future. There was discussion about possibly increasing bus driver rates. Boys basketball will be moving to a new conference next season and leaving the Pine to Prairie Conference.

OLD BUSINESS - None.

Molly moved, Toscha seconded the following motion: BE IT RESOLVED that a payment totaling \$78,983.68 for checks #51177-#51197 for end of month bills and \$89,957.86 for checks #51198-#51246 for monthly board bills be approved as presented. There were no voided checks. The board report is for checks listing for Fund 1 (General Fund), Fund 2 (Hot Lunch), Fund 4 (Community Education), Fund 21 (Student Activity), and Fund 6 (Construction).

Vance moved, Toscha seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. Motion passed by unanimous vote.

TREASURER'S REPORT

Financial Information	October 2018	October 2019
MN Liquid Asset Fund	\$3,739,252.40	\$2,979,891.26
Checkbook Balance	\$1,148,485.32	\$23,363.06
Subtotal	\$4,887,737.72	\$3,003,254.32
Construction	not reported	not reported-fund has zero balance
GRAND TOTAL	\$4,887,737.72	\$3,003,254.32

NEW BUSINESS

The following policies were reviewed for the second time. Policy series 400.

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1. MSBA Model Policy 410: Family Medical Leave Act
2. MSBA Model Policy 413: Harassment and Violence
3. MSBA Model Policy 414: Mandated Reporting of Child Neglect or Physical or Sexual Abuse
4. MSBA Model Policy 415: Mandated Reporting of Maltreatment of Vulnerable Adults

Vance moved, seconded by Toscha the following motion: BE IT RESOLVED to adopt updated policies 410, 413, 414, and 415 to the Climax-Shelly Policy Manual.

The motion on the agenda for Business Manager contract approval was tabled until the next meeting,

Vance moved, seconded by Jayne the following motion: BE IT RESOLVED to approve that the Final Tax Levy and Certification fro Taxable Payable 2020 be approved and submitted to Polk and Norman Counties, and the Minnesota Department of Education by the Superintendent at \$579, 351.51. Motion passed by unanimous vote.

Molly moved, seconded by Beth the following motion: BE IT RESOLVED to adjourn the meeting at 8:41 am. Motion passed by unanimous vote.

The next regularly scheduled Board meeting was rescheduled to Wednesday, January 22, 2020 at 6:00 pm.

Respectfully submitted,
Toscha Larson, Clerk