

***Independent School District 592***  
**PO Box 67**  
**111 East Broadway**  
**Climax, Minnesota 56523-2325**

**MICHAEL UNDERWOOD, Superintendent**  
**KAREN JOHNSON, Business Manager**  
218-857-2385  
Fax: 218-857-3544

**DAVID RUFVOLD, K-12 Principal**  
**ASHLEY BRAATEN, Secretary**  
218-857-2395

**MINUTES OF THE BOARD OF EDUCATION**  
**Climax-Shelly ISD #592 - Climax, MN 56523**

The Board of Education of Independent School District #592, Climax, Minnesota held their regular monthly meeting on Monday, August 17, 2020 at 6:00 pm with some participants present in person at the Climax-Shelly School and some present via a Google Meet virtual meeting.

Board Chair Brad Erickson called the meeting to order. The following was read at the beginning of the meeting.

Due to the current federal and state emergency declarations, the Minnesota directive to residents to stay at home, and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, this meeting of the Climax-Shelly School Board is being conducted in accordance with Minnesota Statutes 13D.021— Meetings by Telephone or Other Electronic Means.

Due to the health pandemic, the school board has determined that it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location and that it is not feasible for the public to attend this meeting at the regular meeting location due to the health pandemic.

Persons may monitor this meeting from a remote location by accessing the Climax-Shelly YouTube channel.

School board members are reminded to mute their microphone or phone when they are not speaking.

School board members wishing to speak should use the chat feature via the Google Meet platform, then wait to be recognized by the Chair.

The chair will determine the order in which board members wishing to speak will be recognized. When recognized, the board member should unmute the microphone or phone, speak, and then mute their device.

All votes will be conducted by roll call. Each school board member should wait until their name is called before voting.

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Persons monitoring this meeting from a remote location may submit a comment by sending the question via email to: [schoolboardquestions@isd592.org](mailto:schoolboardquestions@isd592.org)

This meeting is being recorded. Access to the recording will be made available on the district's website ([www.isd592.org](http://www.isd592.org)) as soon as is reasonably possible.

Roll call was taken with the following members present: Brad Erickson, Toscha Larson, Vance Thoreson, Jayne Nesvig, Beth Rarick, Molly Paulsrud, and Kylee Chandler were present. Superintendent Michael Underwood was present. Teachers Karen Thoreson, Shana Williams, Becky Hanson, and Kris Spaeth were present. Teacher and Athletic Director Kelsey Wagner was present. Business Office Manager Karen Johnson was present.

Toscha moved, Beth seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented with the addition to move to a closed session after the regular meeting to discuss the compensation and hiring of the previous and new principal. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Jayne moved, Beth seconded the following motion: BE IT RESOLVED that the minutes of the regular monthly board meeting on July 29, 2020 and the minutes of the special board meeting on August 11, 2020 were approved as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

COMMUNICATIONS - None.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- Safe Learning Plan - According to current cases in Polk County, our elementary school students will be in-person every day and secondary students will follow a hybrid model.
- G & R Controls presentation - The representative that was scheduled did not join the meeting. More information is needed before proceeding with possible HVAC updates.
- Ultima account - There was additional discussion about moving the current savings account fund to Ultima Bank rather than the Liquid Assets Fund to increase returns. Board Chair Erickson will be contacting the bank to ask additional questions before proceeding.

SUPERINTENDENT REPORT

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- Construction update
- Job postings - There are high school math and science teaching positions open for hire. There are also several non-certified staff positions open for hire.

K-12 PRINCIPAL'S REPORT - No report.

TECHNOLOGY REPORT - No report.

ATHLETIC DIRECTOR REPORT - Kelsey Wagner indicated that Cross Country has 7 meets scheduled for the fall. High School volleyball and football will be able to practice for 3 weeks and 12 practices starting Sept. 14. Regular volleyball and football seasons have been moved to mid March - mid May Baseball, softball and track will be able to start practice on Oct. 5 for 3 weeks.

Vance moved, Jayne seconded the following motion: BE IT RESOLVED that a payment totaling \$8,035.24 for the following checks #40338 to #40342 for end of month bills and #40343 to #40365 totaling \$88,288.29 for monthly board bills including #2264-2267 totaling \$180.34 for monthly student activity bills be approved as presented. Wire payments totaled \$66,973.57. There were no voided checks. The board report is for checks listed for Fund 1 (General Fund), Fund 2 (Hot Lunch), and Fund 21 (Student Activity). A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Vance moved, Molly seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

**TREASURER'S REPORT BY BETH RARICK**

Financial Information	2019	2020
MN Liquid Asset Fund	\$3,329,298.44	\$3,001,009.25
Checkbook Balance	\$47,782.32	\$38,317.27

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Subtotal	\$3,377,080.76	\$3,039,326.52
Construction	\$261,314.89	\$0
<b>GRAND TOTAL</b>	<b>\$3,638,395.65</b>	<b>\$3,039,326.52</b>

**OLD BUSINESS**

Beth moved, seconded by Kylee the following motion: BE IT RESOLVED to accept the resignation of Bailey Solheim, effective August 17, 2020. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

**NEW BUSINESS**

School Board Member Toscha introduced the following resolution and moved its adoption. Seconded by Jayne. BE IT RESOLVED to adopt the following resolution.

Adoption of Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent of Independent School District 592 [hereinafter the "Superintendent"] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, Superintendent;

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-01, which declared a peacetime emergency in Minnesota in response to the COVID-19 pandemic; and

WHEREAS, on July 30, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-82 and the Safe Learning Plan for 2020-2021 (the "Safe Learning Plan"), which set forth five Learning Models (in-person learning for all, in-person learning for elementary students and hybrid learning for secondary students,

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hybrid learning for all students, hybrid learning for elementary students and distance learning for secondary students, and distance learning) and authorized all school districts in the State of Minnesota to select and implement an appropriate base Learning Model in accordance with, and subject to, the Safe 3 Learning Plan; and

WHEREAS, the Minnesota Department of Education ("MDE") has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the Minnesota Department of Health ("MDH") has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding the available Learning Models, the current MDE and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that the Safe Learning Plan,. Level 2 will be the base Learning Model to be implemented at the commencement of the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 592 as follows:

Section 1: The Superintendent is hereby directed to implement the following base Learning Model to open the 2020-2021 school year: Safe Learning Plan,. Level 2

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The Learning Model selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement a different Learning Model.

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Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively. A roll call vote was taken and upon vote being taken thereon, the following voted in favor thereof: Vance Thoreson, Molly Paulsrud, Toscha Larson, Beth Rarick, Jayne Nesvig, Kylee Chandler, Brad Erickson. \_\_\_\_\_

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted.

Toscha moved, seconded by Molly the following motion: BE IT RESOLVED to approve that Superintendent Michael Underwood, Business Manager Karen Johnson, and Treasurer Beth Rarick be authorized to invest available cash on hand from operating funds and the capital expenditure and debt redemption funds as excess cash flow limitations allow. BE IT FURTHER RESOLVED that Superintendent Michael Underwood, Business Manager Karen Johnson, and Treasurer Beth Rarick are also authorized to make wire transfers of school district funds for the 2020-2021 school year. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Jayne moved, seconded by Vance the following motion: BE IT RESOLVED to approve that First Community Credit Union, and Minnesota Liquid Asset Fund are named as official depositories for the 2020-2021 school year. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Beth moved, seconded by Kylee the following motion: BE IT RESOLVED to approve the contract with Northwest Mental Health Center for \$22,000 for mental health counseling services for the 2020-2021 school year. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Beth moved, seconded by Jayne the following motion: BE IT RESOLVED to amend the 2020-2021 school calendar by forgiving two (2) student contacts days (February 12 2020, and March 12, 2020) and adding two (2) Professional Development days, to be held on August 26, and 27, 2020. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

The meeting moved to a closed session at 7:44 pm to discuss previous and new teacher compensation and hiring. Meeting moved to an open meeting at 8:43 pm.

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Vance moved, seconded by Molly the following motion: BE IT RESOLVED to select Dave Rufsvold as the Climax-Shelly School Principal for the 2020-2021 school year with possible other math teaching duties as assigned. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Molly moved, seconded by Jayne the following motion: BE IT RESOLVED to adjourn the meeting at 8:55 pm. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

The next regularly scheduled Board meeting is scheduled for Monday, August 17, 2020 at 6:00 pm.

Respectfully submitted,  
Toscha Larson, Clerk