

MINUTES OF THE BOARD OF EDUCATION
Climax-Shelly ISD #592 - Climax, MN 56523

The Board of Education of Independent School District #592, Climax, Minnesota held their Executive Reorganizational meeting and regular monthly meeting on Wednesday, January 22, 2020 at 6:00 pm at the Climax-Shelly School.

Superintendent Michael Underwood called the meeting to order. Roll call was taken with the following members present: Brad Erickson, Toscha Larson, Vance Thoreson, Jayne Nesvig, Beth Rarick, and Molly Paulsrud were present. Superintendent Michael Underwood and K-12 Principal Art Meyer were present. Teachers Brendan Mitzel, Deb Dale, Kris Spaeth, and Aubrey Knott were present. School Psychologist Natasha Olson and Business Office Staff Karen Johnson and Kate Nesvig were also present.

Election of officers was held for the Fiscal Year 2020. Brad Erickson was nominated for Chairman. Vance moved, Toscha seconded, that we cease nominations and cast a unanimous ballot for Brad Erickson. Motion carried unanimously. Chairman Brad Erickson assumed leadership over the meeting.

Vance Thoreson was nominated for Vice Chairman. Molly moved, Jayne seconded that we cease nominations and cast a unanimous ballot for Bryan Stortroen. Motion carried unanimously.

Beth Rarick was nominated for Treasurer. Toscha moved, Jayne seconded that we cease nominations and cast a unanimous ballot for Beth Rarick. Motion carried unanimously.

Toscha Larson was nominated for Clerk. Jayne moved, Beth seconded that we cease nominations and cast a unanimous ballot for Toscha Larson. Motion carried unanimously.

Toscha moved, Beth seconded the following motion: BE IT RESOLVED to name Molly Paulsrud and Jayne Nesvig as Directors. Motion carried unanimously.

Toscha moved, Beth seconded the following motion: BE IT RESOLVED that the regular monthly Board of Education meetings be held on the 3rd Monday of each month at 6:00 pm for FY 2020. Motion carried unanimously.

Moved and second BE IT RESOLVED to have committee assignments for FY 2020 as indicated here. Motion carried unanimously.

Toscha moved, Vance seconded - Region 8 MSHSL School Board Representative - Molly Paulsrud

Molly moved, Jayne seconded - MSBA Legislative Representative - Vance Thoreson

Beth moved, Molly seconded - Continuing Education Committee - Jayne Nesvig

Vance moved, Molly seconded - Negotiations Committee - Beth Rarick, Brad Erickson, Toscha Larson

Vance moved, Molly seconded - Annual Report on World's Best Workforce - Toscha Larson, Jayne Nesvig

Toscha moved, Jayne seconded - Transportation Committee - Vance Thoreson, Brad Erickson

Vance moved, Beth seconded - Technology/NW Links Representatives - Molly Paulsrud, Jayne Nesvig

Jayne moved, Vance seconded - Sports Co-op Committee - Beth Rarick, Molly Paulsrud, Toscha Larson
Jayne moved, Molly seconded - Building Committee - Toscha Larson, Beth Rarick, Vance Thoreson

Beth moved, Jayne seconded the following motion: BE IT RESOLVED the official school newspaper is the Exponent for FY 2020. Motion carried unanimously.

Vance moved, Jayne seconded the following motion: BE IT RESOLVED that First Community Credit Union, Wells Fargo Bank, 1st National Bank of Minneapolis and Minnesota School Liquid Asset Fund be named as the official depositories for FY 2020. Motion carried unanimously.

Vance moved, Toscha seconded the following motion: BE IT RESOLVED that Superintendent Michael Underwood, Business Manager Karen Johnson, Bookkeeper Kate Nesvig, and the Treasurer of the Board Beth Rarick be authorized to invest available cash on hand from operating funds and the capital expenditure and debt redemption funds as excess cash flow limitations allow. BE IT FURTHER RESOLVED that the investments be limited to passbook savings and time investments. BE IT FURTHER RESOLVED that Superintendent Michael Underwood, Business Manager Karen Johnson, Bookkeeper Kate Nesvig, and Treasurer of the Board Beth Rarick are also authorized to make wire transfers of school district funds for FY 2020. Motion carried unanimously.

Jayne moved, Beth seconded the following motion: BE IT RESOLVED to appoint Brad Erickson as hot lunch review officer for FY 2020. Motion carried unanimously.

The Executive Reorganizational meeting ended and the regular monthly meeting continued.

Beth moved, Jayne seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. Motion passed by unanimous vote.

Vance moved, Beth seconded the following motion: BE IT RESOLVED that the minutes of the December 16, 2019 regular meeting were approved as presented. Motion passed by unanimous vote.

Beth moved, Jayne seconded the following motion: BE IT RESOLVED that the minutes of the December 16, 2019 Truth in Taxation meeting were approved as presented. Motion passed by unanimous vote.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- Superintendent letter of request to negotiate contract
- Certified staff negotiation update
- E-learning
- Removal of flagpole in middle of the street
- Behavior Matrix, After-School Detention, Closed Campus grades 7-11
- Open Board position
- Norman County West auction

SUPERINTENDENT'S REPORT - Superintendent Underwood presented the following.

- Facility Issues - elementary door and tile issues update
- National School Lunch Program Equipment Competitive Grant

K-12 PRINCIPAL'S REPORT - See report presented at the meeting. Due to a teacher inservicing change, early out will be changed from February 5 to February 19.

ATHLETIC DIRECTOR REPORT - Kelsey Wagner was not present. No report.

OLD BUSINESS - None.

Vance moved, Toscha seconded the following motion: BE IT RESOLVED that a payment totaling \$6023.70 for checks #51247-#51254 for end of month bills and \$259,740.85 for checks #40006-#40053 for monthly board bills be approved as presented. There was one voided check #51197 for \$255.00. The payment to Diversified Contractors will be held until clarification is received on the bill. The board report is for checks listing for Fund 1 (General Fund), Fund 2 (Hot Lunch), Fund 4 (Community Education), Fund 21 (Student Activity), and Fund 6 (Construction).

Jayne moved, Toscha seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. Motion passed by unanimous vote.

TREASURER'S REPORT BY BETH RARICK

| Financial Information | December 2018 | December 2019 |
|-----------------------|-----------------------|-----------------------|
| MN Liquid Asset Fund | \$3,965,132.65 | \$3,028,839.03 |
| Checkbook Balance | \$732,313.72 | \$49,106.03 |
| Subtotal | \$4,697,446.37 | \$3,077,945.94 |
| Construction | 0 | 0 |
| GRAND TOTAL | \$4,697,446.37 | \$3,077,945.94 |

NEW BUSINESS

Member Toscha introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE:

WHEREAS, the financial condition of the school district dictates that the school board may have to reduce expenditures, and

WHEREAS, there may be a reduction in state aid payments, and,

WHEREAS, this reduction in expenditure and decrease in state aid revenue must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 592, as follows: That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of enrollment, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member Vance and upon vote being taken thereon, the following voted in favor thereof: Toscha, Vance, Molly, Beth, and Jayne. And the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Moved by Vance, seconded by Jayne, BE IT RESOLVED, to accept the resignation of Brian Stortroen as a member of the School Board and to thank him for his service to the district.

Moved by Toscha, seconded by Molly.

WHEREAS, Minnesota Statutes 1238.02, Sub. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Climax-Shelly, ISD #592, gratefully accepts the following donations as identified below:

Donor: Climax Community Club

Item: \$500.00

Designated Purpose: Funding for C-S grades 5-8 to attend the Young Authors Conference in Thief River Falls.

The vote on adoption of the Resolution was as follows:

Those in favor: Toscha, Vance, Molly, Jayne, and Beth. Those against: None. Those absent: None.

Whereupon, said Resolution was declared duly adopted.

The following policies were reviewed for the first time for implementation into the Climax-Shelly School Policies .

1. MSBA Model Policy 506 Student Discipline
2. MSBA Model Policy 514 Bullying Prohibition Policy
3. MSBA Model Policy 522 Unlawful Sex Discrimination Toward a Student Reporting Form
4. MSBA Model Policy 524 Internet Use Agreement - Student

The meeting was moved to a closed session pursuant to Min. Stat. 13D.05, subs. 2(b) for discussion of a student disciplinary issue.

Molly moved, seconded by Beth the following motion: BE IT RESOLVED to adjourn the meeting at 8:40 pm. Motion passed by unanimous vote.

The next regularly scheduled Board meeting was rescheduled to Tuesday, February 25, 2020 at 6:45 am.

Respectfully submitted,
Toscha Larson, Clerk