

Minutes of Regular Meeting

The Board of Trustees Climax-Shelly ISD 592

A Regular Meeting of the Board of Trustees of Climax-Shelly ISD 592 was held Tuesday, February 25, 2020, beginning at 6:45 AM in the 111 East Broadway, Climax, Minnesota 56523-2325.

Brad Erickson called the meeting to order. Roll call was taken with the following board members present: Bradley Erickson, Jayne Nesvig, Molly Paulsrud, Beth Rarick, and Vance Thoreson. Toscha Larson was absent. Superintendent Michael Underwood and K-12 Principal Art Meyer were present. Business manager Karen Johnson was in attendance and well as teachers Karen Thoreson, Adrienne Winger, Kris Spaeth. Community members included Julie Cakebread, Bryan Stortroen, Jon Carlson, and Todd Evenson.

CEA gave muffins, water, and juice in honor of School Board Appreciation. Karen Thoreson thanked the board for their service.

Michael Underwood presented plaques to Bryan Stortroen, Jon Carlson, and Julie Cakebread for their years of service on the school board.

Molly moved, Jayne seconded the following motions: BE IT RESOLVED that the Agenda be approved as presented. Motion passed by unanimous vote.

Vance moved, Beth seconded, BE IT RESOLVED that the Board approve the minutes of the regular and reorg meeting of January 22, 2020 with the correction that the next meeting would be on Tuesday, January 25, 2020. Motion passed by unanimous vote.

DISCUSSION ITEMS – Superintendent Underwood brought the following for discussion:

- Stage asbestos abatement – hoping to schedule early in summer break
- Tier Status – we have 4 Tier II teachers in their year 2 of first cycle. Tier II have three 2-year cycles before needing full licensure. Our only Tier I position was posted on February 24, 2020 for 60 days as required.
- Grant Applications - Mr. Underwood has applied for two grants:
 - MDE Food Service for \$5500 to replace cooler in kitchen – won't know until this summer if awarded.

- REEP for \$15,000 to fund CTE activities – will know by March if awarded.
- School board picture for yearbook will be taken next board meeting.
- Teachers On Call – This is a company that deals with placing substitute teachers. They charge 28% of what we pay our subs and deal with all recruitment, payroll, placement, etc. Crookston is currently using them, although Jayne stated they can't always fill the need at Crookston. Wayne Gillman would present on behalf of the company.

SUPERINTENDENT REPORT – Superintendent Underwood presented on the following:

- Facility Issues – elementary door repairs are complete, frozen sprinkler repaired and ceiling spray foamed for \$1800.00
- Amend 2019-2020 school calendar – reflect days missed; proposed make up days for March 20 and May 22 (½ day student and full day staff). Brad proposed forgiving the students the half day and instead reserving that potential student make up day for future need.
- Long term substitute teacher – Hired Dave Rufsvold for 19/20 (days 1-10 short term pay, days 11-60 base salary pay).
- Paraprofessional – Hired Terri Rarick for 19/20 (\$12.00/hour)

K-12 PRINCIPAL REPORT – Mr. Meyer thanked Carrie Connell for a successful art trip to MSUM and thanks to Vance Thoreson for driving. Winter formal dance had the largest attendance to date of 159. Mr. Meyer complimented Carter Burke on an outstanding job during FFA Week.

ATHLETIC DIRECTOR REPORT – Sacred Heart has requested to dissolve the current co-op and create a new co-op to include an EGF homeschool student.

Vance moved and Molly approved the following motion: that End of the Month checks totaling \$28,073.30 for the following checks #40054 to #40069 be approved as presented, monthly Board bills for checks #40070 to #40115 totaling \$78,180.82 and monthly Student Activity bills for checks #2235 to #2248 totaling \$4,582.03. Wire payments totaled \$82,593.72 for the month. There are two voided checks (50621) for \$47.30 and (50835) for \$250.00. The board report is for checks listed for Fund 1 (General Fund), Fund 2 (Hot Lunch) and Fund 21 (Student Activity).

Vance moved, Molly seconded the following motion: **BE IT RESOLVED** to accept the Treasurer's Report as presented. Motion passed by unanimous vote.

TREASURER REPORT

Financial Information	2019	2020
MN Liquid Asset Fund:	\$4,190,876.19	\$2,774,075.79
Checkbook Balance:	\$229,006.99	\$101,375.35
Subtotal:		
Construction:	\$0.00	\$0.00
Grand Total:	\$4,419,883.18	\$2,875,451.14

OLD BUSINESS – None.

NEW BUSINESS

- A motion was made by Vance Thoreson, seconded by Beth Rarick
THEREFORE, BE IT RESOLVED, that the School Board of Climax-Shelly, ISD #592, gratefully accepts the following donations as identified below:

Donor: Sandra & David Nichols (Marcia Nichols memorial)
Item (Amount): \$500.00
Designated Purpose: Climax-Shelly Scholarship fund in memory of Marcia Nichols

Donor: Chuck and Helen Bernhardson
Item (Amount): \$500
Designated purpose: Payment towards outstanding lunch accounts

The vote on adoption of the Resolution was as follows:

Those in favor: All

Those against: None

Those absent: Toscha Larson

Whereupon, said Resolution was declared duly adopted.

- A motion was made by Molly Paulsrud and seconded by Beth Rarick, BE IT RESOLVED that Business Manager Karen Johnson be authorized to invest available cash on hand from operating funds and the capital expenditure and debt redemption funds as excess cash flow limitations allow. BE IT FURTHER RESOLVED that the investments be limited to passbook savings and time investments. BE IT FURTHER RESOLVED that Karen Johnson is also authorized to make wire transfers of school district funds.
- A motion was made by Beth Rarick, seconded by Vance Thoreson, BE IT RESOLVED that the 2019-2020 school calendar be amended by: (1) forgiving October 11, 2019 and December 2, 2019 as required student attendance/contact days and (2) changing March 20, 2020 and May 22, 2020 from **No School** for all students to **full student attendance/contact days for all students and staff** to make up for the days (January 17, 2020 and February 12, 2020) missed due to inclement weather. The following correction was made: May 22 will be an early release if needed for future

snow days, with students departing at 1:00 pm and certified staff working a full day. Certified staff will also be required to work on May 26, 2020 to fulfill their contractual obligation.

- Second Reading of Policies 506, 514, 522, 524

Molly moved, seconded by Beth the following motion: BE IT RESOLVED to adjourn the meeting at 7:55 am. Motion passed by unanimous vote.

The next regularly scheduled Board meeting is scheduled for Monday, March 16, 2020 at 6:00 pm.

