

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, Business Manager
218-857-2385
Fax: 218-857-3544

DAVID RUFVOLD, K-12 Principal
ASHLEY BRAATEN, Secretary
218-857-2395

MINUTES OF THE BOARD OF EDUCATION
Climax-Shelly ISD #592 - Climax, MN 56523

The Board of Education of Independent School District #592, Climax, Minnesota held their regular monthly meeting on Monday, October 21, 2020 at 6:45 am via a Google Meet virtual meeting.

Board Chair Brad Erickson called the meeting to order. The following was read at the beginning of the meeting.

Due to the current federal and state emergency declarations, the Minnesota directive to residents to stay at home, and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, this meeting of the Climax-Shelly School Board is being conducted in accordance with Minnesota Statutes 13D.021— Meetings by Telephone or Other Electronic Means.

Due to the health pandemic, the school board has determined that it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location and that it is not feasible for the public to attend this meeting at the regular meeting location due to the health pandemic.

Persons may monitor this meeting from a remote location by accessing the Climax-Shelly YouTube channel.

School board members are reminded to mute their microphone or phone when they are not speaking.

School board members wishing to speak should use the chat feature via the Google Meet platform, then wait to be recognized by the Chair.

The chair will determine the order in which board members wishing to speak will be recognized. When recognized, the board member should unmute the microphone or phone, speak, and then mute their device.

All votes will be conducted by roll call. Each school board member should wait until their name is called before voting.

Persons monitoring this meeting from a remote location may submit a comment by sending the question via

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, Business Manager
218-857-2385
Fax: 218-857-3544

DAVID RUFVOLD, K-12 Principal
ASHLEY BRAATEN, Secretary
218-857-2395

email to: schoolboardquestions@isd592.org

This meeting is being recorded. Access to the recording will be made available on the district's website (www.isd592.org) as soon as is reasonably possible.

Roll call was taken with the following members present: Brad Erickson, Toscha Larson, Vance Thoreson, Jayne Nesvig, Beth Rarick, Molly Paulsrud, and Kylee Chandler were present. Superintendent Michael Underwood and Principal Dave Rufsvold were present. Teachers Karen Thoreson, Brendon Mitzel, Kris Spaeth, and Shana Williams were present. Teacher and COVID Program Coordinator Mason Grimes and teacher and Athletic Director Kelsey Wagner were present. Business Office Manager Karen Johnson was present. Guest Brian Opsahl from Brady Maartz was present. Jayne Nesvig left the meeting at approximately 7:10 am and Kylee Chandler at approximately 7:45 am.

Molly moved, Vance seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Molly moved, Jayne seconded the following motion: BE IT RESOLVED that the minutes of the regular monthly board meeting on September 21, 2020 were approved as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

An oral summary of the closed portion of the September meeting was presented by Toscha Larson. A new process for the Superintendent Performance Evaluation was reviewed and discussed as well as the performance review conducted for the Superintendent last spring. Molly and Toscha will continue to work on developing the new process and work with Mr. Underwood to establish goals for the upcoming year. When the new process is ready to be implemented, it will be shared with all board members.

COMMUNICATIONS - None.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- Brady Maartz (Brian Opsahl-Audit report) - The audit report was presented with time for board members to ask questions.

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, Business Manager
218-857-2385
Fax: 218-857-3544

DAVID RUFVOLD, K-12 Principal
ASHLEY BRAATEN, Secretary
218-857-2395

- Facilities decisions (Air handling system, roof) - There was discussion on whether to move forward with the air handling system upgrade, opinions were mixed. The Facilities Committee consisting of Beth, Vance and Toscha will meet with Mr. Underwood and Ron Batz to review the roof project and make a recommendation to the entire board at the November meeting.
- Covid update - Mason Grimes shared current information. The plan is to continue in the current learning model even though county case numbers are on the rise because there hasn't been known transmission within the school building.
- Driver compensation (Activities, etc.) - Current rates for drivers are \$27.50/game for coaches, \$17.50/practice for coaches, \$10.50/hour for practices or games for non-coaches, and regular bus routes \$33.00/hour. There was agreement that the rate for non-coaches should be raised and to consider that rate being in line with the Fisher School District rate since bus drivers for activities transport students from both districts.

SUPERINTENDENT REPORT

- Staffing update - There are several teaching and para positions still open and posted.
- Vehicle bid update - Mr. Underwood verbally shared information on bids he received for a van - \$35,000 and a suburban - \$45,000. It was indicated that the last suburban was purchased to replace the van that was getting older. There was discussion on whether a new vehicle was needed to replace the van. It was indicated that the van could be used for Driver's Education but could not be used to transport students.

K-12 PRINCIPAL'S REPORT

- Seniors took the ACT test that was postponed from last spring. Juniors are scheduled to take next spring.
- Homecoming scheduled for next week. The coronation is scheduled for 6:30 pm Monday and will be live streamed to Youtube.
- Enrollment numbers: PreK-6 - 104 students, same as last month, 7-12 - lost 5 students, down to 94. Distance learners 37%, up from 20% last month.

ATHLETIC DIRECTOR REPORT

Kelsey Wagner shared the projections for numbers of boys and girls basketball players for the upcoming season and the challenges that would present for transportation for practices and games. Boys basketball practice is scheduled to start on November 23 and girls on December 7.

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, Business Manager
218-857-2385
Fax: 218-857-3544

DAVID RUFVOLD, K-12 Principal
ASHLEY BRAATEN, Secretary
218-857-2395

Vance moved, Toscha seconded the following motion: BE IT RESOLVED that a payment totaling \$23,973.85 for the following checks #40420 to #40429 for end of month bills and #40430 to #40468 totaling \$98,354.15 for monthly board bills and monthly Student Activity bills for checks #2268 to #2269 totaling \$323.92 be approved as presented. Wire payments totaled \$80,243.86 for the month. There were no voided checks. The board report is for checks listed for Fund 1 (General Fund), Fund 2 (Hot Lunch) and Fund 21 (Student Activity). A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Vance moved, Molly seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

TREASURER'S REPORT

Financial Information	September 2019	September 2020
MN Liquid Asset Fund	\$3,291,266.92	\$3,097,842.12
Checkbook Balance	\$52,908.11	\$21,178.46
Subtotal	\$3,344,175.03	\$3,119,020.58
Construction	\$0	\$0
GRAND TOTAL	\$3,344,175.03	\$3,119,020.58

OLD BUSINESS - None.

NEW BUSINESS

Beth moved, seconded by Vance the following motion: BE IT RESOLVED to approve the 2020-2021 Teacher Seniority list as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Vance moved, seconded by Molly the following motion: BE IT RESOLVED to approve the audit for fiscal year 2020 as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Toscha moved, seconded by Vance the following motion: BE IT RESOLVED to approve the 2019-2020 ASEC Resolution as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, Business Manager
218-857-2385
Fax: 218-857-3544

DAVID RUFVOLD, K-12 Principal
ASHLEY BRAATEN, Secretary
218-857-2395

Vance moved, no second the following motion: BE IT RESOLVED to approve the upgrade and purchases necessary to improve the air handling system as previously presented by G & R Controls. Without a second to the motion, the motion died.

Vance moved, seconded by Beth the following resolution:

WHEREAS, Minnesota Statutes 1238.02, Sub. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of ClimaxShelly, ISD #592, gratefully accepts the following donations as identified below:

Donor: Otter Tail Power Company Foundation Fund

Item: \$1500.00

Designated Purpose: Plexiglass for desk screens.

A roll call vote was taken and upon vote being taken thereon, the following voted in favor thereof: Vance Thoreson, Molly Paulsrud, Toscha Larson, Beth Rarick, Jayne Nesvig, Kylee Chandler, Brad Erickson.

and the following voted against the same: None.

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, Business Manager
218-857-2385
Fax: 218-857-3544

DAVID RUFVOLD, K-12 Principal
ASHLEY BRAATEN, Secretary
218-857-2395

Whereupon said resolution was declared duly passed and adopted.

Molly moved, seconded by Beth the following motion: BE IT RESOLVED to adjourn the meeting at 8:36 am. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

The next regularly scheduled Board meeting is scheduled for November 16, 2020 at 6:00 pm.

Respectfully submitted,
Toscha Larson, Clerk