

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
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ASHLEY BRAATEN, Secretary
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MINUTES OF THE BOARD OF EDUCATION
Climax-Shelly ISD #592 - Climax, MN 56523

The Board of Education of Independent School District #592, Climax, Minnesota held their regular monthly meeting on Monday, December 21, 2020 at 6:45 am via a Google Meet virtual meeting.

Board Chair Brad Erickson called the meeting to order. The following was read at the beginning of the meeting.

Due to the current federal and state emergency declarations, the Minnesota directive to residents to stay at home, and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, this meeting of the Climax-Shelly School Board is being conducted in accordance with Minnesota Statutes 13D.021— Meetings by Telephone or Other Electronic Means.

Due to the health pandemic, the school board has determined that it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location and that it is not feasible for the public to attend this meeting at the regular meeting location due to the health pandemic.

Persons may monitor this meeting from a remote location by accessing the Climax-Shelly YouTube channel.

School board members are reminded to mute their microphone or phone when they are not speaking.

School board members wishing to speak should use the chat feature via the Google Meet platform, then wait to be recognized by the Chair.

The chair will determine the order in which board members wishing to speak will be recognized. When recognized, the board member should unmute the microphone or phone, speak, and then mute their device.

All votes will be conducted by roll call. Each school board member should wait until their name is called before voting.

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Persons monitoring this meeting from a remote location may submit a comment by sending the question via email to: schoolboardquestions@isd592.org

This meeting is being recorded. Access to the recording will be made available on the district's website (www.isd592.org) as soon as is reasonably possible.

Roll call was taken with the following members present: Brad Erickson, Toscha Larson, Vance Thoreson, Jayne Nesvig, Beth Rarick, Molly Paulsrud were present. Board member Kylee Chandler was absent. Board Members Molly Paulsrud and Jayne Nesvig had to leave the meeting early. Superintendent Michael Underwood, Principal Dave Rufsvold, and incoming board member Scott Swanson were present. Teachers Mason Grimes, Becky Hanson, Aubrey Knott, Peter Hendrickx, and Adrienne Winger were present. Athletic Director Kelsey Wagner joined the meeting for her report. Business Office Manager Karen Johnson was present. Guest Sarah Reese from the Polk County Department of Health was present.

Molly moved, Beth seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Molly moved, Beth seconded the following motion: BE IT RESOLVED that the minutes of the regular monthly board meeting on November 12, 2020 were approved as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

COMMUNICATIONS - None.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- Covid Update - Sarah Reese gave an overall update on Covid for the county and the impact to our school. Saliva testing will be available to school employees. The vaccine rollout was also discussed.
- Return to School Plan for January 4, 2021 - We will go back in the same model we started the school year with a few additional mitigation strategies including lunch being served in classrooms and masks being worn during Physical Education.
- Appointment to School Board - Scott Swanson will be appointed, but because he did not have the highest number of votes during the election (he had the second highest), the district will have to pay for

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another special election in 2021 and is estimated by Superintendent Underwood to cost several thousand dollars.

SUPERINTENDENT REPORT

- Special Election 2021
- Budget Update - Expenses and Revenues were updated and presented.
- Fuel Tank Addition - Nepstad Fuel will be installing and upgrading fuel tanks free of charge with continued business with them.

K-12 PRINCIPAL'S REPORT - A report was submitted and presented by Mr. Rufsvold.

COVID PROGRAM COORDINATOR REPORT - Saliva testing will begin for employees when they return to school in January. The number of days of quarantine requirements have changed and will be implemented.

ATHLETIC DIRECTOR REPORT - Kelsey Wagner shared that according to MSHSL basketball practice would start on January 4, 2021 and games on January 14, 2021. The winter season will not be extended. Teams are allowed 18 total games with 2 games/week. Spectators may be allowed at 2/player and masks will need to be worn by spectators and players. The numbers for both boys and girls basketball are low. Gym space for practice will continue to be a challenge.

Vance moved, Toscha seconded the following motion: **BE IT RESOLVED** that a payment totaling \$24,705.99 for the following checks #40512 to #40523 for end of month bills and #40524 to #40564 totaling \$261,758.11 for monthly board bills and monthly Student Activity bills for checks #2272 to #2273 totaling \$178.75 be approved as presented. Wire payments totaled \$84,180.01 for the month. There were no voided checks. The board report is for checks listed for Fund 1 (General Fund), Fund 2 (Hot Lunch), Fund 7 (Debt Redemption), and Fund 21 (Student Activity). A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

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Vance moved, Toscha seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

TREASURER'S REPORT

Financial Information	November 2019	November 2020
MN Liquid Asset Fund	\$2,979,891.26	\$2,890,297.90
Checkbook Balance	\$23,363.06	\$29,030.17
Subtotal	\$3,003,254.32	\$2,919,328.07
Construction	\$0	\$0
GRAND TOTAL	\$3,003,254.32	\$2,919,328.07

OLD BUSINESS - None.

NEW BUSINESS

Toscha moved, seconded by Vance the following resolution:

WHEREAS, the elected school board write in candidate, Kyle Swenson, does not meet the eligibility requirements of being a registered voter to be assume the position as school board member of Independent School District No. 592; NOW THERE BE IT RESOLVED by the School Board of Independent School District No.592, State of Minnesota, as follow Pursuant to Minnesota Statute 123B.09, the School Board declares a vacancy and will determine a process to fill the vacancy by appointment. A roll call vote was taken and only 4 members were still present at the meeting. Vance, Beth, Toscha and Brad all voted in favor. Motion passed by unanimous vote.

Vance moved, seconded by Beth the following motion: BE IT RESOLVED to appoint Scott Swanson to fill the board seat vacated by Brian Stortroen/Kylee Chandler, with the appointment to be effective at the January Organizational Meeting. A roll call vote was taken and only 4 members were still present at the meeting. Vance, Beth, Toscha and Brad all voted in favor. Motion passed by unanimous vote.

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Vance moved, seconded by Beth the following resolution:

BE IT RESOLVED by the School Board of Independent School District No 592, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined 3 polling places for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place:
Climax Community Center
105 W. Broadway
Climax, MN 56523

"This combined polling place serves all territory in Independent School District No. 592 located in the counties of Polk and Norman, Minnesota, including: the City of Climax; the City of Shelly, the City of Nielsville, Andover Township, , Hubbard Township, Roome Township, Scandia Township, Tynsid Township, and Vineland Township."

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 3 o'clock pm. and 8 o'clock p.m.

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4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.
5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

(If a combined polling place is changed, the change must be adopted at least ninety (90) days prior to the first election where it will be used unless that polling place has become unavailable for use.) This date is December 21, 2020 for an election on November 2, 2021.

Note: A resolution similar to this model resolution must be adopted by December 31 of each year, and the combined polling places specified shall be the combined polling places for the following calendar year.

A roll call vote was taken and only 4 members were still present at the meeting. Vance, Beth, Toscha and Brad all voted in favor. Motion passed by unanimous vote.

Vance moved, seconded by Beth the following motion: BE IT RESOLVED to approve the final Revenue and Expenditure budgets for fiscal year 2021. A roll call vote was taken and only 4 members were still present at the meeting. Vance, Beth, Toscha and Brad all voted in favor. Motion passed by unanimous vote.

Beth moved, seconded by Vance the following motion: BE IT RESOLVED that the Final Tax Levy and Certification for Taxable Payable 2021 be approved and submitted to Polk and Norman Counties and the Minnesota Department of Education by the Superintendent at \$614,080.53. There was a question as to whether this motion was voted on at a previous meeting. The motion was tabled to the Budget and Taxation Special Meeting.

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Toscha moved, seconded by Vance the following motion: BE IT RESOLVED to adjourn the meeting at 8:24 am. A roll call vote was taken and only 4 members were still present at the meeting. Vance, Beth, Toscha and Brad all voted in favor. Motion passed by unanimous vote.

The next regularly scheduled Board meeting is scheduled for January 18, 2021 at 6:00 pm but due to the Martin Luther King Holiday the meeting will be moved to Wednesday January 20, 2021 at 6:00pm.

Respectfully submitted,
Toscha Larson, Clerk