

Climax - Shelly Public School

Independent School District No. 592
111 East Broadway
P.O. Box 67
Climax, Minnesota 56523



Dan Dalchow, Superintendent
Lucas Soine, K-12 Principal
Karen Johnson, Business Manager
Ashley Braaten, Secretary
Main Office: 218-857-2395 Fax: 218-857-3544
www.isd592.org

Home of the Knights
"Preparing Students Today for Success in a Challenging Tomorrow"

CHAIN OF COMMAND

The term "chain of command" refers to a school's hierarchy of reporting relationships – from the bottom to the top – regarding who answers to whom, who reports to whom and who supervises whom. The chain of command not only establishes accountability, it also lays out a school's line of authority and decision-making responsibility. Most school districts have a clearly defined chain of command, which assists with communication between employees, parents, students and community members and defines the proper roles of authority along that hierarchy. The chain of command creates layers of authority, lines of supervision and lay out appropriate lines of appeal throughout the process..

Chain of Command on Matters Involving:

<p>Attendance:</p> <ol style="list-style-type: none">1. K-12 Secretary2. Principal3. Superintendent <p>General Information on School Programming:</p> <ol style="list-style-type: none">1. School Website2. K-12 Secretary3. Principal4. Superintendent <p>Student Activities:</p> <ol style="list-style-type: none">1. School Website2. Supervising Staff Member3. K-12 Secretary4. Principal5. Superintendent	<p>Student Discipline:</p> <ol style="list-style-type: none">1. Classroom Teacher2. Principal3. Superintendent4. Policy 103 <p>Facilities/Grounds/Buildings:</p> <ol style="list-style-type: none">1. Head Custodian2. Principal3. Superintendent4. Policy 103 <p>Transportation:</p> <ol style="list-style-type: none">1. K-12 Secretary2. Principal3. Superintendent4. Policy 103
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Credential Support (Access, Usernames, Passwords for school website, School network, Google account, Genesis, Supplemental software):

1. Technology Coordinator
2. Principal

Instruction/Curriculum/Student Progress:

1. Classroom Teacher
2. Principal
3. Superintendent

Athletics:

1. Coach
2. Athletic Director
3. Principal
4. Superintendent
5. Policy 103

Affirmative Action:

1. Principal
2. Superintendent
3. Policy 103

Harassment/Intimidation/Bullying:

1. School Counselor
2. Principal
3. Superintendent
4. Policy 103