

Independent School District 592
PO Box 67
111 East Broadway
Climax, Minnesota 56523-2325

MICHAEL UNDERWOOD, Superintendent
KAREN JOHNSON, Business Manager
218-857-2385
Fax: 218-857-3544

DAVE RUFVOLD, K-12 Principal
ASHLEY BRAATEN , Secretary
218-857-2395

MINUTES OF THE BOARD OF EDUCATION
Climax-Shelly ISD #592 - Climax, MN 56523

The Board of Education of Independent School District #592, Climax, Minnesota held their Executive Reorganizational meeting and regular monthly meeting on Wednesday, January 20, 2021 at 6:00 pm at the Climax-Shelly School.

The meeting was called to order by Superintendent Michael Underwood. The Pledge of Allegiance was recited.

Roll call was taken with the following members present: Brad Erickson, Vance Thoreson, Jayne Nesvig, Beth Rarick, Molly Paulsrud, and Scott Swanson were present. Toscha Larson arrived late to the in person meeting. Superintendent Michael Underwood and K-12 Principal Dave Rufsvold were present. Teachers Kris Spaeth, Isabel Rhen, and Sydney Boom were present. Facilities Manager Ron Baatz and Business Office Manager Karen Johnson were also present.

The Installation of Board Members was conducted. The Oath of Office was recited by Brad Erickson, Molly Paulsrud, Beth Rarick and Scott Swanson. Superintendent Michael Underwood welcomed Scott Swanson to the board.

Election of officers was held for 2021. Vance nominated, Scott seconded to nominate Brad Erickson for Chairman. Molly nominated, Jayne seconded to nominate Toscha Larson for Chairman. Superintendent Underwood called for a vote. Scott, Vance, and Beth voted for Brad while Jayne and Molly voted for Toscha. Brad abstained from voting while Toscha was not present at the meeting to vote. Brad Erickson was elected as Board Chairman for 2021. Chairman Brad Erickson assumed leadership over the meeting.

Scott nominated, Jayne seconded, Vance Thoreson for Vice Chairman. Motion carried unanimously. Vance Thoreson was elected as Vice Chairman for 2021.

Jayne nominated, Vance seconded, Beth Rarick for Treasurer. Motion carried unanimously. Beth Rarick was elected as Treasurer for 2021.

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Molly nominated, Scott seconded, Toscha Larson for Clerk. Motion carried unanimously. Motion carried unanimously. Toscha Larson was elected as Clerk for 2021.

Vance moved, Jayne seconded the following motion: BE IT RESOLVED to name Molly Paulsrud, Jayne Nesvig, and Scott Swanson as Directors. Motion carried unanimously.

Beth moved, Jayne seconded the following motion: BE IT RESOLVED that the regular monthly Board of Education meetings be held on the 3rd Monday of each month at 6:00 pm for 2021. Motion carried unanimously.

Moved and second BE IT RESOLVED to have committee assignments for 2021 as indicated here. Motions carried unanimously.

Vance moved, Jayne seconded - Region 8 MSHSL School Board Representative - Molly Paulsrud

Jayne moved, Beth seconded - MSBA Legislative Representative - Vance Thoreson

Toscha moved, Beth seconded - Continuing Education Committee - Jayne Nesvig

Scott moved, Molly seconded - Negotiations Committee - Beth Rarick, Brad Erickson, Toscha Larson

Vance moved, Beth seconded - Annual Report on World's Best Workforce - Toscha Larson, Jayne Nesvig

Beth moved, Jayne seconded - Transportation Committee - Vance Thoreson, Brad Erickson, and Scott Swanson

Beth moved, Toscha seconded - Technology/NW Links Representatives - Molly Paulsrud, Jayne Nesvig

Jayne moved, Toscha seconded - Sports Co-op Committee - Beth Rarick, Molly Paulsrud, Toscha Larson

Toscha moved, Jayne seconded - Building Committee - Toscha Larson, Beth Rarick, Vance Thoreson

Molly moved, Jayne seconded the following motion: BE IT RESOLVED the official school newspaper is the Crookston Times for 2021. Motion carried unanimously.

Vance moved, Toscha seconded the following motion: BE IT RESOLVED that First Community Credit Union and Minnesota School Liquid Asset Fund be named as the official depositories for 2021. Motion carried unanimously.

Molly moved, Jayne seconded the following motion: BE IT RESOLVED that Superintendent Michael Underwood, Business Manager Karen Johnson, and the Treasurer of the Board Beth Rarick be authorized to

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invest available cash on hand from operating funds and the capital expenditure and debt redemption funds as excess cash flow limitations allow. BE IT FURTHER RESOLVED that the investments be limited to passbook savings and time investments. BE IT FURTHER RESOLVED that Superintendent Michael Underwood, Business Manager Karen Johnson, and Treasurer of the Board Beth Rarick are also authorized to make wire transfers of school district funds for 2021. Motion carried unanimously.

Molly moved, Scott seconded the following motion: BE IT RESOLVED to appoint Brad Erickson as hot lunch review officer for 2021. Motion carried unanimously.

The Executive Reorganizational meeting ended and the regular monthly meeting continued.

Vance moved, Jayne seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. Motion passed by unanimous vote.

Jayne moved, Beth seconded the following motion: BE IT RESOLVED that the minutes of the December 21, 2020 regular meeting and the December 21, 2019 Truth in Taxation meeting were approved as presented. Motion passed by unanimous vote.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- Covid update - teachers and staff are being offered the vaccination and many have been vaccinated. The Covid room has been moved to a portable classroom.
- Meet and Confer Summary - Molly was present at the recent meeting and she and Superintendent updated the board on teacher concerns.
- Staffing update/questions for next year - Science and Math teaching positions are still open and posted.
- Bus purchase 2021-2022 - approximately \$95,00 through a lease purchase program, the Transportation Committee will review and determine the schedule for bus replacement and bring back to the board for a decision.
- Storage - Superintendent Underwood indicated additional storage space was needed for furniture, etc., the Building Committee will review and determine the need and bring back to the board for a decision.
- Main Office update - Superintendent Underwood indicated that the main office needs updates to create better working space for the Secretary and Business Manager. More information will be provided at the February meeting.

SUPERINTENDENT'S REPORT - Superintendent Underwood presented the following.

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- Return to school
- Insurance bid for 2021-2023 school years
- Staff relocations - Teachers have been moved to different rooms to better serve students.
- Superintendent Surgery - scheduled to be gone starting February 8 for 6 weeks.

K-12 PRINCIPAL'S REPORT - A report was submitted and presented by Mr. Rufsvold.

COVID PROGRAM COORDINATOR REPORT - Mason Grimes was not present. No report.

ATHLETIC DIRECTOR REPORT - Kelsey Wagner was not present. No report.

Vance moved, Jayne seconded the following motion: BE IT RESOLVED that a payment totaling \$26,266.09 for checks #40565-#40575 for end of month bills and \$34,121.13 for checks #40576-#40601 for monthly board bills be approved as presented. There were no student fund checks. Wire payments totaled \$83,327.86 for the month. There were no voided checks. The board report is for checks listed for Fund 1 (General Fund) and Fund 2 (Hot Lunch).

Toscha moved, Molly seconded the following motion: BE IT RESOLVED to accept the Treasurer's Report as presented. Motion passed by unanimous vote.

TREASURER'S REPORT BY BETH RARICK

Financial Information	December 2020	December 2021
MN Liquid Asset Fund	\$3,028,839.03	\$2,735,786.20
Checkbook Balance	\$49,106.03	\$20,436.26
Subtotal	\$3,077,945.06	\$2,756,222.46
GRAND TOTAL	\$3,077,945.06	\$2,756,222.46

OLD BUSINESS - None.

NEW BUSINESS

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Member Toscha introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE:

WHEREAS, the financial condition of the school district dictates that the school board may have to reduce expenditures, and

WHEREAS, there may be a reduction in state aid payments, and,

WHEREAS, this reduction in expenditure and decrease in state aid revenue must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

The motion for the adoption of the foregoing resolution was duly seconded by Member Jayne and upon vote being taken thereon, the following voted in favor thereof: Toscha, Vance, Molly, Beth, Jayne, Brad, and Scott. And the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Toscha moved, seconded by Jayne the following motion: BE IT RESOLVED to amend the 2020-2021 Expenditure and Revenue budgets. Superintendent Underwood shared changes to the budgets that were not approved at the December meeting. Motion passed by unanimous vote.

Molly moved, Toscha seconded the Resolution to Extend Deadline for Leaves Granted by the Families First Coronavirus Recovery Act.

WHEREAS, the Families First Coronavirus Recovery Act (FFCRA) required covered employers to provide up to 80 hours of paid emergency sick leave and up to 12 weeks of partially paid expanded family and medical leave, and

WHEREAS, the requirement to provide said leave ended on December 31, 2020, and

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WHEREAS, the Consolidated Appropriations Act, 2021 provides the option for covered employers to extend the deadline for eligible employees to use any unused hours/days of leaves defined in the FFCRA through March 31, 2021,

BE IT RESOLVED, Independent School District 592, Climax-Shelly School shall extend the deadline for eligible employees to use any unused hours/days of the FFCRA paid emergency sick leave and partially paid expanded family and medical leave, according to the guidelines outlined in the FFCRA, through March 31, 2021.

A Roll Call vote was taken. The vote on adoption of the Resolution was as follows:

Those in favor: Toscha, Vance, Molly, Jayne, Brad, Scott and Beth. Those against: None. Those absent: None.

Whereupon, said Resolution was declared duly adopted.

Vance moved, seconded by Scott the following motion: BE IT RESOLVED to accept the resignation of Taylor Gunderson as school custodian, effective January 18,2021. Motion passed by unanimous vote.

Toscha moved, seconded by Jayne the following motion: BE IT RESOLVED to approve to edit the November 12, 2020 meeting minutes to include the approval of checks #40509-#40511. Motion passed by unanimous vote.

Moved by Beth, seconded by Vance.

WHEREAS, Minnesota Statutes 1238.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

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WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Climax-Shelly, ISD #592, gratefully accepts the following donations as identified below:

Donor: R & K Farms

Item: \$1000.00

Designated Purpose: Boys Basketball Jerseys

The vote on adoption of the Resolution was as follows:

Those in favor: Toscha, Vance, Molly, Jayne, Brad, Scott and Beth. Those against: None. Those absent: None.

Whereupon, said Resolution was declared duly adopted.

Molly moved, seconded by Jayne the following motion: BE IT RESOLVED to adjourn the meeting at 8:28 pm. Motion passed by unanimous vote.

The next regularly scheduled Board meeting was rescheduled to Wednesday, February 24, 2021 at 6:00 pm.

Respectfully submitted,
Toscha Larson, Clerk