

***Independent School District 592***  
**PO Box 67**  
**111 East Broadway**  
**Climax, Minnesota 56523-2325**

**MICHAEL UNDERWOOD, Superintendent**  
**KAREN JOHNSON, Business Manager**  
218-857-2385  
Fax: 218-857-3544

**ARTHUR MEYER, K-12 Principal**  
**ASHLEY BRAATEN, Secretary**  
218-857-2395

**MINUTES OF THE BOARD OF EDUCATION**  
**Climax-Shelly ISD #592 - Climax, MN 56523**

The Board of Education of Independent School District #592, Climax, Minnesota held their regular monthly meeting on Monday, June 15, 2020 at 6:02 pm via a Google Meet virtual meeting.

Board Chair Brad Erickson called the meeting to order. The following was read at the beginning of the meeting.

Due to the current federal and state emergency declarations, the Minnesota directive to residents to stay at home, and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, this meeting of the Climax-Shelly School Board is being conducted in accordance with Minnesota Statutes 13D.021— Meetings by Telephone or Other Electronic Means.

Due to the health pandemic, the school board has determined that it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location and that it is not feasible for the public to attend this meeting at the regular meeting location due to the health pandemic.

Persons may monitor this meeting from a remote location by accessing the Climax-Shelly YouTube channel.

School board members are reminded to mute their microphone or phone when they are not speaking.

School board members wishing to speak should use the chat feature via the Google Meet platform, then wait to be recognized by the Chair.

The chair will determine the order in which board members wishing to speak will be recognized. When recognized, the board member should unmute the microphone or phone, speak, and then mute their device.

All votes will be conducted by roll call. Each school board member should wait until their name is called before voting.

Persons monitoring this meeting from a remote location may submit a comment by sending the question via email to: [schoolboardquestions@isd592.org](mailto:schoolboardquestions@isd592.org)

This meeting is being recorded. Access to the recording will be made available on the district's website ([www.isd592.org](http://www.isd592.org)) as soon as is reasonably possible.

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Roll call was taken with the following members present: Brad Erickson, Toscha Larson, Vance Thoreson, Jayne Nesvig, Beth Rarick, and Molly Paulsrud were present. Newly appointed school board member Kylee Chandler was present. Superintendent Michael Underwood and K-12 Principal Art Meyer were present. Teachers Karen Thoreson and Mason Grimes were present. Teacher and Athletic Director Kelsey Wagner was present. Business Office Manager Karen Johnson was present.

Beth moved, Toscha seconded the following motion: BE IT RESOLVED that the Agenda be approved as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Beth moved, Vance seconded the following motion: BE IT RESOLVED that the minutes of the regular monthly board meeting on May 18, 2020 were approved as presented with a minor date typo corrections made on pages 5 and 6 of the minutes (20211 to 2021). A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Beth moved, Molly seconded the following motion: BE IT RESOLVED that the minutes of the special meeting on May 26, 2020 were approved as presented with the additions and corrections to the motion about the graduation ceremony as follows: an amendment about the waiver added to the motion and a correction of Brad Erickson being against the motion. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

COMMUNICATIONS - A resignation letter was read from Kate Nesvig, Bookkeeper, effective June 30, 2020.

DISCUSSION ITEMS - Superintendent Underwood brought up the following for discussion.

- Covid-19 update - Tentative date from the state of July 25 to have plans for fall.
- FY 2021 preliminary budget - The proposed budget for the upcoming school year along with the several previous year budget reports were shared. Michael suggested the board schedules a work session to review the budget in detail due to the projected deficit spending for next year and the deficit spending that occurred this current fiscal year.
- East parking lot expansion - This project will be put on hold for now due to the projected budget for next school year.
- Extra curricular contracts/pay schedules - There was discussion to separate extra-curricular assignments from main teacher contracts. It will be determined if this will still be done for those contracts that have not been signed by the board for the upcoming school year. The possibility of paying extra-curricular assignments after assignments were completed was discussed but the majority of the board was not in favor.
- 2010-2021 facility insurance

Coverage year	Cost	Coverage
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2019-2020	\$26,602	\$8,387,000
2020-2021	\$21,542	\$11,803,000

- Boardbook update
- Future board meeting format - The majority of board members felt we could meet in person and adhere to social distancing guidelines. The meetings would still be available to the public but not open for attendance as the maximum number of attendees would be 10.
- Possible addition of science teacher - Karen Thoreson presented a proposal for an additional science teacher. The board was very favorable to the benefit this would bring students at our school but were hesitant given the current projected budget.

**SUPERINTENDENT REPORT**

- Roof repair bid - \$120,000, uses LTFM funds. Michael will review the LTFM budget and share with board members prior to scheduling the roof repair.
- Asbestos removal almost complete - floor will be replaced
- Tile replacement
- Gym floor maintenance scheduled for July

**K-12 PRINCIPAL'S REPORT** - See report presented at the meeting.

**TECHNOLOGY REPORT** - See report presented at the meeting.

**ATHLETIC DIRECTOR REPORT** - Mason Grimes presented follow-up on spring sports. Kelsey Wagner shared plans for summer open gyms and the restrictions and plans associated with those due to Covid-19.

Toscha moved, Jayne seconded the following motion: **BE IT RESOLVED** that a payment totaling \$11, 142.41 for checks #40253-#40263 for end of month bills and \$19,470.70 for checks #40264-#40291 for monthly board bills and \$165.83 for checks #2262-#2263 for monthly student activity bills be approved as presented. Wire payments totaled \$112,230.06. There were no voided checks. The board report is for checks listed for Fund 1 (General Fund), Fund 2 (Hot Lunch), Fund 21 (Student Activity). A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Molly moved, Vance seconded the following motion: **BE IT RESOLVED** to accept the Treasurer's Report as presented. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

**TREASURER'S REPORT BY BETH RARICK**

Financial Information	2019	2020
MN Liquid Asset Fund	\$3,834,479.68	\$2,916,011.97

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Checkbook Balance	\$282,166.86	\$292,643.97
Subtotal	<b>\$4,116,646.54</b>	<b>\$3,208,655.94</b>
<b>GRAND TOTAL</b>	<b>\$4,116,646.54</b>	<b>\$3,208,655.94</b>

OLD BUSINESS - None.

**NEW BUSINESS**

Jayne moved, seconded by Toscha the following motion: BE IT RESOLVED to ratify the Master Agreement with the certified staff of Climax-Shelly School for the 2019-2021 contract years. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Beth moved, seconded by Toscha the following motion: BE IT RESOLVED to approve the contract of Joe Hyde as Technology Coordinator for the period of August 1, 2020-June 30, 2021. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Toscha moved, seconded by Jayne the following motion: BE IT RESOLVED to approve the contract of Art Meyer as K-12 Principal for the period of July 1, 2020-June 30, 2022. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Jayne moved, seconded by Vance the following motion: BE IT RESOLVED to approve the contract of Michael Underwood as Superintendent for the period of July 1, 2020-June 30, 2022. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Vance moved, seconded by Toscha the following motion: BE IT RESOLVED to approve the preliminary budget with revenue and expenditure appropriations for the 2020-2021 fiscal year. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Beth moved, seconded by Jayne the following motion: BE IT RESOLVED to approve the advertisement for sealed bids to be received in the Office of the Superintendent on or before Friday, July 10, 2020 for the following services and supplies: Milk and Bread. Specifications are on file in the Superintendent's office. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Molly moved, seconded by Jayne the following motion: BE IT RESOLVED to approve membership to the Minnesota State High School League for the 2020-2021 school year. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

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Jayne moved, seconded by Molly the following motion: BE IT RESOLVED to accept the resignation of Kate Nesvig as Bookkeeper for the Climax-Shelly School to be effective June 30, 2020. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

Molly moved, seconded by Jayne the following motion: BE IT RESOLVED to adjourn the meeting at 8:04 pm. A roll call vote was taken and all board members were in favor. Motion passed by unanimous vote.

The next regularly scheduled Board meeting is scheduled for Monday, July 20, 2020 at 6:00 pm.

Respectfully submitted,  
Toscha Larson, Clerk